# TERMS OF SERVICE

This Privacy Policy applies to the activities of Vivaan Hospitalities. and its affiliates (referred to as "VIVAAN EK PARIVAAR" in this policy). By visiting website www.vivaanekparivaar.com and our mobile application you are accepting the terms stated hereunder relating to Privacy. It explains how VIVAAN EK PARIVAAR handles personal information and complies with the requirements of the Privacy Act.

#### 1. Collecting information about you

In accordance with the applicable Acts governing Privacy, VIVAAN EK PARIVAAR only collects personal information that is necessary for business purposes. We always endeavour to collect personal information in a fair and lawful manner, and to meet our members' expectations that we will respect their right to control how their personal information is collected and used. VIVAAN EK PARIVAAR collects personal information to be used for the purpose of its business. These include:

Prior and Post purchase of VIVAAN EK PARIVAAR's Club Membership, Fractional Ownership, VIVAAN EK PARIVAAR collects information about members and prospects at the time when a person first joins a program and while a person is a member. The main categories of information we collect relate to a person's general contact information, personal details including spouse/family members details such as name, age range, gender, demographic information like post code, preferences, interest, professional details, address, contact information including e-mail address, use of the program, payment details, responses to surveys, Know Your Customer (KYC) documents as mandated by Government authorities and other details, which are usually collected directly from the member.

VIVAAN EK PARIVAAR Management: VIVAAN EK PARIVAAR collects personal information related to bookings and as necessary for other purposes related to the management of the resort facility. Further personal information may be collected in specific instances such as in the event of an incident occurring on site for legal and insurance reasons.

VIVAAN EK PARIVAAR collects information on individuals when they book their travel arrangements, to process the transaction and fulfil booking requests with travel and tourism

operators. VIVAAN EK PARIVAAR also collects general business information relating to employees, contractors, shareholders, resort managers, and other individuals. This policy explains the main features of VIVAAN EK PARIVAAR's use of members' and prospects' information and does not outline in detail the use of contractor and employee information.

#### 2. Using and disclosing your personal information

Our purpose in collecting information about you is to provide you with personalized membership services, including exploring options like exchanging your holiday accommodation entitlements. VIVAAN EK PARIVAAR uses personal information in several different ways in operating our membership programs operating our business, improving our products and services, and most of these uses are clear from the circumstances. We also use your personal information for internal quality assurance purposes.

VIVAAN EK PARIVAAR provides personal information to resort operators in order to facilitate a booking that you have requested. Otherwise, VIVAAN EK PARIVAAR does not routinely disclose personal information, except where it is necessary to provide you with a service that you have requested such as to make bookings for your travel with airlines. VIVAAN EK PARIVAAR will not normally otherwise use or disclose any information about you without your consent, unless required by law to protect the rights, property, or personal safety of another VIVAAN EK PARIVAAR member, any member of the public. The assets and operations of the business are transferred to another party as a going concern. When you provide your personal information to us, VIVAAN EK PARIVAAR will give you the choice as to whether you wish to receive further information about special offers, promotions, and changes to our products and services. If you indicate that you do not wish to receive these, we will not contact you further for these purposes. Please allow 28 days for your request to be processed.

#### Disclaimer for using data across Vivaan Group Companies

I/We hereby agree and authorize Vivaan Ek Parivaar and all of its divisions, affiliates, subsidiaries, related parties, and other group companies (collectively the "VIVAAN Entities") to access my/our basic data/contact details provided herewith, i.e., Name, Address, Telephone number,E-mail address, birth date and/or anniversary date. I/ We hereby consent to, agree, and acknowledge that

any of the VIVAAN Entities may call/ email/ SMS me/us on any of the basic contact details shared by me/us, in order to keep me/us informed regarding product details, or send me/us any marketing and other product or service-related communication and other offers of any of the Vivaan Entities. I/We provide the details herein at my/our sole discretion and confirm that no Vivaan Entity shall be held responsible or liable for any claim arising out of accessing or using my/our basic data/contact details shared by me/us. I/We consent to be assigned a unique identity within the Vivaan Group, to be shared amongst all Vivaan Entities, for the purpose outlined in this paragraph. I/We also agree that if at any point in time, I/We wish to stop receiving such communications from Vivaan Entities, I /We will call Vivaan hospitalities designated call centre number and register my/our preference or write to Info@vivaanekparivaar.com with "OPT-OUT CCD" as Subject.

#### 3. Service providers

Like many businesses, VIVAAN EK PARIVAAR uses a range of service providers to help us maximize the quality and efficiency of our services and our business operations. This means that individuals and organizations outside of VIVAAN EK PARIVAAR, such as mail houses, will sometimes have access to personal information held by VIVAAN EK PARIVAAR and may use it on behalf of VIVAAN EK PARIVAAR. We require our service providers to adhere to strict privacy guidelines and not to keep this information or use it for any unauthorized purposes.

#### 4. VIVAAN EK PARIVAAR and marketing activities

VIVAAN EK PARIVAAR manages communications with members, prospective members and customers according to its privacy policy. We respect individual's choices about being contacted for marketing purposes. We may occasionally contact you at the e-mail or other address that you provide to us in order to:

Remind you of your membership renewal or warn you of the upcoming expiry of membership benefits. Provide you with updated information about our services or special promotions. Provide you with other information about other products and services which you may have an interest in. Some of this information is necessary as part of our communication about the VIVAAN EK PARIVAAR program and offers and is sent to all members. However, if you are receiving promotional information from VIVAAN EK PARIVAAR and do not wish to receive this

information any longer, you may remove your name from our list either by calling us on 9816360632, by mail at Vivaan Ek Parivaar, village saunl, Baldeyan Shimla, Himachal Pradesh 171007, India or e-mail <a href="mailto:info@vivaanekparivaar.com">info@vivaanekparivaar.com</a> and asking to be removed from our mailing list. Please allow 28 days for this request to be processed. Business timings: Monday through Saturday 9.00 AM to 5.00 PM, If you are calling from outside India, please dial +91 9816360632. Closed on Sundays and National Holidays.

#### 5. For our website users

VIVAAN EK PARIVAAR is committed to high standards of data security with respect to information collected on our site. We offer SSL encryption, the industry-standard security measure for transactions made over the Internet. New technologies are emerging on the Internet that help us deliver customized visitor experiences. At VIVAAN EK PARIVAAR, we primarily use "cookies" to help us determine which service and support information is appropriate to your computer and to facilitate your use of our instant transactions area. Our use of this technology does not mean that we automatically collect additional information about you. We might be able to ascertain what type of computer you are using, but beyond that, our use of cookies is designed only to provide you with a better experience when using our websites. We want to be sure you understand that accepting a cookie in no way gives us access to your computer or any personal information about you. We know that a lot of people have concerns about cookies, but in talking with many of our users, we feel that the benefit we both gain from their proper use is worthwhile. We value the relationships we have with our Parivaar (the homeowner) and future property owners, so we respect these concerns.

#### Links from our website:

Our website contains links to our Apps and company subsidiaries website. Please be aware that we are not responsible for the content or privacy practices of such other Apps. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collect personally identifiable information. We are not liable to you or any third party for any damages/loss etc that you or any third party may suffer howsoever arising from your disclosure of personal information in any such public environment.

For our Mobile App users:

When you download or use apps created by VIVAAN EK PARIVAAR or our subsidiaries, we may receive information about your location and your mobile device, including a unique identifier for your device. We may use this information to provide you with location-based services, such as advertising, search results, and other personalized content. Most mobile devices allow you to turn off location services. We may collect information about you as stated hereinabove for the purpose of downloading our mobile application on your mobile phones. The information that we gather is only for the purpose of providing and improving the product and services provided to you. Also, when you use our applications, we also process technical data such as your IP address, Device ID, Device Contacts, and information about the manufacturer, model, and operating system of your mobile device. We use this data to enable us to deliver the functionalities of the services provided by VIVAAN EK PARIVAAR, resolve technical difficulties, and provide you with the correct (prevent the transmission of spam, viruses and/or unlawful, defamatory, obscene, or otherwise undesirable material or content) and most up to date version of the VIVAAN EK PARIVAAR.

# 6. You can access the information we keep about you

If at any time you want to know exactly what personal information we hold about you, you are welcome to access your record by calling us on 9816360632, by mail at Vivaan Ek Parivaar, village saunl. Baldeyan Shimla, Himachal Pradesh 171007, India or mail info@vivaanekparivaar.com. Business timings: Monday through Saturday 9.00 AM to 5.00 PM, if you are calling from outside India, please dial +91 9816360632. Closed on Sundays and National Holidays. Our file of your information will usually be made available to you within 14 days. For security purposes, confirmation of your identity will be required prior to the supply of this information.

#### 7. Changing and deleting the information we have about you

If at any time you wish to change personal information that is inaccurate or out of date, please contact us and we will amend this record. If you wish to have your personal information deleted, please let us know in the same manner as referred to above point No.6 and we will take all reasonable steps to delete it unless we need to keep it for a statutory or regulatory requirement.

#### 8. Storage and security of your personal information

VIVAAN EK PARIVAAR endeavours to take all reasonable steps to keep secure any information that we hold about you, and to keep this information accurate and up to date. VIVAAN EK PARIVAAR uses a sophisticated computer data network, and all access to the computers and system devices is password controlled. Employees can only gain access to data if they are authorized, and we maintain an audit log that records each time a file is accessed. We also require our employees and data processors to respect the confidentiality of any personal information held by VIVAAN EK PARIVAAR. Data is secured in a secure data centre environment, with daily backups of all data taken and a copy of all data kept offsite. Our data network is totally private and not accessible over the Internet. We use sophisticated detection and intrusion technologies to ensure that there are no network security breaches.

Under no circumstances, including but not limited to negligence, VIVAAN EK PARIVAAR or its officers or employees shall not have any liability of any nature whatsoever, in respect of personal information provided by you on this website.

## 9. Transfer of personal information overseas

Please note also that as a global business, VIVAAN EK PARIVAAR may use overseas facilities to process or back up the information that it holds. As a result, we may transfer your personal information to our overseas facilities for storage. However, we will only transfer information overseas as authorized by the applicable Privacy laws and in keeping with our other commitments to safeguard your privacy.

## 10. What to do if you have a problem or question

If VIVAAN EK PARIVAAR becomes aware of any ongoing concerns or problems concerning our privacy practices, we will take these issues seriously and work to address these concerns. If you have any further queries relating to our Privacy Policy, or you have a problem or complaint, please contact us on 9816360632, by mail at Vivaan Ek Parivaar, village saunl, Baldeyan Shimla, Himachal Pradesh 171007, India or e-mail <a href="mailto:info@vivaanekparivaar.com">info@vivaanekparivaar.com</a>. Business timings: Monday through Saturday 9.00 AM to 5.00 PM, if you are calling from outside India, please dial +91 9816360632. Closed on Sundays and National Holidays.